

Private tuition for non-corporate - FEES 2009

L'Institut français also proposes "à la carte" courses: after a placement test, the teacher will prepare with you a tailor-made programme according to the different objectives you are aiming at: conversation, French for business, literature or just an introduction to French society and culture if it is what you are looking for.

Private tuition (fees per hour of tuition) - Monday to Friday - *NEW FEES*

Classes are a minimum of 90 minutes.

	Institut Français			At your office		
	15 - 29 hours	30 - 79 hours*	80 hours + **	15 - 29 hours	30 - 79 hours*	80 hours
General French	£59.00/h	£56.00/h	£53.00/h	£65.00/h	£62.00/h	£59.00/h
Specialized French	£65.00/h	£62.00/h	£59.00/h	£68.00/h	£65.00/h	£62.00/h

* 30 hours or more taken at one time and per person

** 80 hours or more taken at one time and per person

Private tuition (fees per hour of tuition) - Saturday - *NEW FEES*

Classes are a minimum of 90 minutes.

	Institut Français			At your office		
	15 - 29 hours	30 - 79 hours*	80 hours + **	15 - 29 hours	30 - 79 hours*	80 hours
General French	£65.00/h	£62.00/h	£59.00/h	£72.00/h	£68.00/h	£65.00/h
Specialized French	£72.00/h	£68.00/h	£65.00/h	£75.00/h	£72.00/h	£68.00/h

* 30 hours or more taken at one time and per person

** 80 hours or more taken at one time and per person

Group courses (fees per hour of tuition) - Monday to Friday - *NEW FEES*

Classes are a minimum of 90 minutes. Maximum 8 people per group with the same linguistic level.

	Institut Français from 15 hours	At your office from 15 hours
General French	£65.00/h	£70.00/h
Specialized French	£70.00/h	£75.00/h

Group courses (fees per hour of tuition) - Saturday - *NEW FEES*

Classes are a minimum of 90 minutes. Maximum 8 people per group with the same linguistic level.

	Institut Français from 15 hours	At your office from 15 hours
General French	£72.00/h	£77.00/h
Specialized French	£77.00/h	£83.00/h

Immersion courses - Monday to Friday - *NEW FEES*

30 hours over 5 consecutive days at the Institut Français.

	Private tuition	Group courses
General French	£1,770.00	£1,950.00
Specialized French	£1,950.00	£2,100.00

For classes of more than 8 students, please contact
Miss Virginie Sourou (020.7590.2542) or virginie.sourou@ambafrance.org.uk



For terms and conditions

Private tuition for non-corporate

PLEASE NOTE THAT:

- Fees are effective from 12/06/08 and are payable in advance. They are not subject to V.A.T.
- Cheques should be made payable to "IFRU - Régie des recettes".
- Fees are exclusive of books (except where otherwise indicated).
- A free evaluation/advice service is provided at the Institut Français to help you decide which is the best course of action for you.
- All tailor-made courses are for a minimum of 15 hours' tuition (10 sessions of 90'). Requests for shorter courses will be considered on an individual basis and a set surcharge of £100 will be applied to cover administrative costs.
- Full payment must be received at least 1 week before the first class is due to be held. In some cases, a signed purchase-order might be deemed acceptable. We reserve the right to cancel the first lesson if payment has not been made in due time.
- **Refund policy:** due to the very nature of the tailor-made classes, we regret that no refund can be made after classes have begun. Requests for refunds concerning contracts that have not yet begun must be made in writing and will be considered on an individual basis. A minimum charge of £100 will be applicable to cover administrative costs.
- **Policy for cancellation/change in schedule:** tailor-made courses aim to provide top quality instruction at times and dates chosen by you. However, should unforeseen circumstances arise, further flexibility is provided by permitting a limited number of changes in your schedule with an extra cost a maximum of 40% of your total number of hours will apply - ie a maximum of 4 ch for a typical 10-classes contract, provided that 2 working days notice (Monday 9am to Friday 2pm) is given.
- **Replacement class:** replacement classes can only be scheduled within the duration of the contract. Any other arrangement is at the sole discretion of the Institut Français. In any case, a maximum of 3 months from the date of the original final last class of the contract will apply.
- We regret that classes which have not been cancelled as described in §8 or which cannot be re-scheduled as described in § 9 will be lost.
- As part of our service to bring you French culture as well as French language, all students registered for a tailor-made course, whatever its length, is entitled to **free membership** of the IFRU for one year and are strongly encouraged to take advantage of the various facilities and events offered: French talks, wine-tasting, free access to the multimedia library, etc.
- Transport is payable by the client only outside zone 2 of the London Underground tube system.



ou

rs + **
.00/h
.00/h

rs + **
.00/h
.00/h



er
plied

oe
un
£100

out
anges
pm)

act.
limit

tering
ne year
ch films,