

Distance Loan Membership: Conditions

The Médiathèque of the Institut Français offers an **annual distance loan membership for £ 35.**

The subscription will be nominative and the nominated individual will be responsible for documents borrowed.

Library membership entitles you to :

- receive a monthly programme of the activities of the Institute
- **be able to borrow 10 books for a period of 4 weeks; 2 documentary video cassettes, 2 feature films (videos or DVDs), 6 CDs, 2 talking books, for 2 weeks. Only books can be renewed (requests to be made by fax or e-mail)**

Postal expenses:

Postal expenses will have to be met by the individual.

(reimbursements for postal expenses, by cheques should be made out to 'Institut Français')

Overdue items :

Every document returned late will be fined 10 pence per day for books and 50 pence per day for all other documents (cheques to be made out to 'Institut Français')

Loss or damage of a document:

All documents should be returned in the state they were taken out. In case of damage, the individual is responsible for the replacement of these items.

Please send us the following, should you wish to become a member: :

- a recent passport size photograph of the card holder,*
- the attached form, duly completed,*
- your document requirements,*
- and a cheque for £ 35 (made out to 'Institut Français').*

(All further requests to be made by e-mail, fax or post).

The on-line catalogue of the Médiathèque:
<http://www.institut-francais.org.uk> (library- catalogue)

Distance Loan Membership : Application Form

Name :

For official use:

Surname:

N° de carte :

Profession:

Date d'inscription :

Address:

Date limite de validité :

Postcode:

City:

Tel. 1 :

Tel. 2 :

e-mail :

Nationality:

- British
- French
- Other nationality

Signature of the card holder: